

# HOW-TO Make a PetScreening Profile



## 1. Sign In To Your PetScreening Account At:

<https://theaspenapts.petscreening.com>

Tip: Please use the email address that was used for your property application.

## 2. Select Your Profile Type



### **Household Pet** **Annual Fee Associated**

If you have a household pet living in your home:  
Upload pet photos and add breed information, vaccination details, and behavioral history.



### **Assistance Animal** **Free - No Associated Fee**

If you have an assistance animal (support or service):  
Upload animal photos & medical documentation, if required. Add breed, vaccinations, and behavioral history details.



### **No Pet/Animal** **Free - No Associated Fee**

If you do not have any pets or animals:  
Affirm your property's affidavit and understand the pet policy in place.

## 3. Complete & Submit Your Profile!

Profiles are active for one year from creation date & should be updated annually.  
View your PetScreening account settings for auto-renewal options.